California Project Management Framework (CA-PMF) – Key Elements

**Roles**
- Executive Sponsor(s)
- Project Sponsor
- IT Sponsor
- Business Owner(s)
- Stakeholders

**Processes**

- **Initiating**
  - Evaluate Project Scope
  - Establish Project Scope
  - Create Project Plan
  - Develop Project Plan
  - Establish Project Plan
  - Complete the Concept Process Phase Checklist

- **Planning**
  - Conduct Requirements Gathering
  - Conduct Requirements Analysis
  - Develop Project Plan
  - Develop Project Plan
  - Establish Project Plan
  - Complete the Concept Process Phase Checklist

- **Executing**
  - Conduct Project Implementation
  - Conduct Project Implementation
  - Complete the Concept Process Phase Checklist

- **Monitoring & Controlling**
  - Conduct Project Monitoring
  - Complete the Concept Process Phase Checklist

**Activities**

- **Identify the Project Sponsor(s) and Stakeholders**
- **Conduct a Readiness Assessment**
- **Approve Process**
- **Complete Concept Process Phase Checklist**

**Tools**

- **Project Planning and Scheduling Software**
- **Project Management Software**
- **Project Documentation Software**
- **Project Communication Software**
- **Project Risk Management Software**

**Outcomes**

- **Project Completion**
- **Project Closure**
- **Project Lessons Learned**
- **Project Documentation**
- **Project Communications**

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*For more information on the CA-PMF visit the website: [http://cpm.ca.gov/](http://cpm.ca.gov/)*